

**Food Banks Alberta Association
Financial Statements
For the year ended December 31, 2020**

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As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

BDO Canada LLP

Chartered Professional Accountants

Calgary, Alberta
May 19, 2021

Food Banks Alberta Association Statement of Financial Position

As at December 31

2020

2019

Assets

Current

Cash and cash equivalents (Note 3)	\$ 1,669,493	\$ 316,056
Short-term investments (Note 4)	777,851	204,164
Accounts receivable	6,126	3,364
Goods and services tax recoverable	644	4,396
Prepaid expenses	26,491	11,822
Inventory	242,565	21,134
	2,723,170	560,936

Capital assets (Note 5)

67,295	51,791
\$ 2,790,465	\$ 612,727

Liabilities and Net Assets

Current

Accounts payable and accrued liabilities	666,934	33,206
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Deferred contributions (Note 6)

242,938	1,500
909,872	34,706

Net Assets


General fund	1,629,932	147,738
Internally restricted funds (Schedule 1)	220,163	320,519
Externally restricted funds (Schedule 2)	30,498	109,764

1,880,593	578,021
\$ 2,790,465	\$ 612,727

Commitments and contingencies (Note 9)

COVID-19 impact (Note 10)

Approved on behalf of the Board:

 , Director

 , Director

The accompanying notes are an integral part of these financial statements.

**Food Banks Alberta Association
Statement of Operations**

For the year ended December 31	General Fund	Internally Restricted Fund	Externally Restricted Fund	2020	2019
Revenue					
Donations	\$ 622,604	\$ -	\$ -	\$ 622,604	\$ 690,817
Food donations in-kind (Note 7)	4,495,058	-	-	4,495,058	1,038,110
COVID-19 revenue (Note 10)	5,008,462	-	-	5,008,462	-
Other income	1,039	-	-	1,039	50,508
Membership fees	11,400	-	-	11,400	10,250
Interest	5,192	321	234	5,747	8,554
	10,143,755	321	234	10,144,310	1,798,239
Expenditures					
Food donations in-kind (Note 7)	4,495,058	-	-	4,495,058	1,038,110
COVID-19 expenses (Note 10)	3,771,170	-	-	3,771,170	-
Administration	315,711	25,677	29,500	370,888	602,802
Member services and support	142,064	-	-	142,064	126,521
Distributions to membership	62,558	-	-	62,558	420,708
	8,786,561	25,677	29,500	8,841,738	2,188,141
Excess (deficiency) of revenues over expenditures	1,357,194	(25,356)	(29,266)	1,302,572	(389,902)

The accompanying notes are an integral part of these financial statements.

**Food Banks Alberta Association
Statement of Changes in Net Assets**

For the year ended December 31	General Fund	Internally Restricted Funds (Schedule 1)	Externally Restricted Funds (Schedule 2)	2020	2019
Balance, beginning of year	\$ 147,738	\$ 320,519	\$ 109,764	\$ 578,021	\$ 967,923
Excess (deficiency) of revenue over expenses	1,357,194	(25,356)	(29,266)	1,302,572	(389,902)
Interfund transfers	(862,107)	912,107	(50,000)	-	-
Balance, end of year	642,825	1,207,270	30,498	1,880,593	578,021

The accompanying notes are an integral part of these financial statements.

Food Banks Alberta Association Statement of Cash Flows

For the year ended December 31	2020	2019
Cash flows from operating activities		
Excess (deficiency) of revenue over expenses	\$ 1,302,572	\$ (389,902)
Amortization of capital assets	13,232	12,948
	1,315,804	(376,954)
Change in non-cash working capital items:		
Accounts receivable	(2,762)	367,955
Goods and services tax recoverable	3,752	3,098
Prepaid expenses	(14,669)	(1,205)
Accounts payable and accrued liabilities	633,728	16,933
Deferred contributions	241,438	(302,146)
Inventory	(221,431)	(21,134)
	640,056	63,501
Cash flows from investing activities		
Purchase of capital assets	(28,736)	-
Disposal (purchase) of short-term investments	(573,687)	98,549
	(602,423)	98,549
Decrease (increase) in bank indebtedness during the year	1,353,437	(214,904)
Cash and cash equivalents, beginning of year	316,056	530,960
Cash and cash equivalents, end of year	\$ 1,669,493	\$ 316,056

The accompanying notes are an integral part of these financial statements.

Food Banks Alberta Association

Notes to the Financial Statements

December 31, 2020

1. **Significant accounting policies**

Nature of operations

The Food Banks Alberta Association (the "Association") is a provincial organization representing and supporting the food bank community across the province. Its mandate is to provide support and leadership to food banks in Alberta in their efforts to provide short-term relief in the area of food insecurity while working on long-term solutions for hunger and poverty. The Association was incorporated under the Societies Act of Alberta in 1998. It is designated as a charitable organization under the Income Tax Act (Canada) and therefore is exempt from income taxes.

Basis of accounting

The financial statements have been prepared by management in accordance with Canadian accounting standards for not-for-profit organizations ("ASNPO").

Revenue recognition

The Association follows the restricted fund method of accounting for contributions.

Restricted donations and grants are recognized as revenue of the appropriate restricted funds. All other restricted donations and grants for which no restricted funds have been established are deferred and recognized as revenue of the General Fund in the year in which the related expenses are incurred. Unrestricted donations or grants are recognized as revenue of the General Fund.

Revenue from sales of goods and services is recognized when services are provided or products are delivered to members, there is clear proof that an arrangement exists, amounts are fixed or can be determined, and the ability to collect is reasonably assured.

Donations received in-kind are recorded at estimated fair market value at the date the donation is made.

Food donations in-kind are recorded at \$2.62 (2019 - \$2.60) per pound based on the Food Banks Canada national valuation standard.

Interest income and other income is recognized as revenue when earned.

Membership fees are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated, and collection is reasonably assured. Membership fees paid in advance are recorded as deferred revenue.

Cash and cash equivalents

Cash and cash equivalents include operating accounts and high yield interest savings accounts. All amounts are readily converted into known amounts of cash and are subjected to an insignificant change in value.

Food Banks Alberta Association

Notes to the Financial Statements

December 31, 2020

1. **Significant accounting policies, continued**

Use of estimates

The preparation of financial statements in conformity with Canadian ASNPO requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

Accounts specifically affected by such estimates are accounts receivable, inventory, capital assets, accounts payable and accrued liabilities, and assessment of the value of donated food and other products.

By their nature, these estimates are subject to measurement uncertainty and the effect on the financial statements of changes in such estimates in future periods could be significant. Changes in estimates are recognized in the period of determination.

Food purchases and inventory

The food purchases are recorded as an expense at the date of purchase. Food items on hand at year-end are recorded as inventory.

Financial instruments

Financial instruments consist of cash, accounts receivable, and accounts payable and accrued liabilities. All financial instruments are initially measured at fair value and subsequently at cost or amortized cost, except for equities traded in an active market which are required to be measured at fair value.

Financial assets are tested for impairment when changes in circumstances indicate that the asset could be impaired. Transaction costs on the acquisition and sale of financial instruments are expensed for those items re-measured at fair value at each statement of financial position date and charged to the financial instrument for those measured at amortized cost.

Capital assets

Capital assets are recorded at cost less accumulated amortization. Capital assets are amortized over their estimated useful lives at the following rates and methods:

Office equipment	20%	Declining-balance method
Warehouse equipment	20%	Declining-balance method

The Association regularly reviews its capital assets to eliminate obsolete items. In the year of acquisition, half-rates are applied.

Food Banks Alberta Association Notes to the Financial Statements

December 31, 2020

1. **Significant Accounting Policies, continued**

Donated services

A number of volunteers provide a significant amount of time to the activities of the Association. Because of the difficulty in assigning values for such services, the value of donated time is not reflected in the financial statements.

2. **Description of funds**

General Fund:

Unrestricted fund - records the operating activities of the Association.

Invested in capital assets - records the Association's capital assets, less any related capital grants.

Internally Restricted Fund:

Operating reserve - established by the Board to cover one year of operating costs.

Disaster relief reserve - The Board created this reserve fund in late 2016 to support any food bank impacted by a disaster and to develop a provincial disaster management program for the food bank network to assist in large-scale disaster support.

Food reserve - The Board created this reserve fund in late 2016 for the ongoing large-scale purchase of high demand food to share with member food banks.

Egg reserve - The Board created this reserve fund in 2017 to ensure funds are available to assist with any gaps in funding to sustain the provincial egg program.

Capital reserve - The Board created this reserve fund in 2017 to pay for any unexpected costs associated with the repair or maintenance of capital items.

Externally Restricted Fund:

Assistance reserve - includes grants or funds from donors to support rural and smaller food banks with capacity building, infrastructure needs or other critical financial support.

Transportation reserve - includes grants or funds from donors to assist with transporting of food and food related items to Alberta food banks.

Bulk Food Purchase reserve - includes grants or funds from donors to reimburse member food banks for their purchase of some food items in bulk.

Interfund transfers are board approved reallocation of assets.

Food Banks Alberta Association Notes to the Financial Statements

December 31, 2020

3. **Cash and cash equivalents**

	2020	2019
Servus - Restricted accounts	\$ 109,613	\$ 322,082
Servus - Unrestricted accounts	1,559,879	(6,027)
Servus - Common shares	1	1
	\$ 1,669,493	\$ 316,056

4. **Short-term investments**

	2020	2019
Guaranteed investment certificates	\$ 777,851	\$ 204,164

Guaranteed investment certificates bear interest ranging from 0.5% to 1.55% (2019 - 2% to 2.45%) and mature between May 6, 2021 and July 24, 2021.

5. **Capital assets**

	Cost	Accumulated Amortization	Net Book Value 2020	Net Book Value 2019
Office equipment	\$ 2,027	\$ 1,280	\$ 747	\$ 934
Warehouse equipment	132,218	65,670	66,548	50,857
	\$ 134,245	\$ 66,950	\$ 67,295	\$ 51,791

6. **Deferred contributions**

	2020	2019
Balance, beginning of year	\$ 1,500	\$ 303,646
Contributions received	278,720	1,500
Amount recognized as revenue during the year	(37,282)	(303,646)
Balance, end of year	\$ 242,938	\$ 1,500

Food Banks Alberta Association Notes to the Financial Statements

December 31, 2020

7. Food donations in-kind

The food donations are valued at an average price per pound of \$2.62 based on the Food Banks Canada national valuation standard or based on wholesale cost. In 2020, management estimates that approximately 1,715,671 pounds of food were received and distributed (2019 - 399,273 pounds at \$2.60 per pound) for a total value of \$4,495,058 (2019 - \$1,038,110).

Donated food is distributed to other organizations, the inventory has no realizable value. Therefore, donated food has not been recorded as an asset in the statements of the Association.

8. Financial instruments

The Association is exposed to various risks through its financial instruments. The following analysis provided information about the Association's risk exposure and concentration as of December 31, 2020.

Credit risk

The Association's credit risk is primarily attributable to its accounts receivable. The Association manages the risk through proactive collection policies.

Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Association is exposed to this risk mainly in respect of its receipt of funds from its members, donors and other related sources, and accounts payable and accrued liabilities. Sufficient short-term investments are on hand at any given time that can readily be converted to cash to cover any expected and unexpected operating requirements.

Interest rate risk

Interest rate risk is the risk that the value of the Association's interest bearing financial instruments will fluctuate due to changes in prevailing interest rates. The Association is exposed to interest rate risk on its short-term investments and cash and cash equivalents. Management frequently reviews the interest rates to mitigate risk.

Changes in risk

There has been no significant change in the level of risk during the year.

9. Commitments

The Association has the following lease commitment for warehouse space as follows:

2021 \$ 39,975

The current lease commitment for the warehouse space terminates on June 30, 2021.

Food Banks Alberta Association Notes to the Financial Statements

December 31, 2020

10. **COVID-19 impact**

The global COVID-19 pandemic has disrupted economic activities and supply chains. For the year ended December 31, 2020, funding received from various agencies and governments totaled \$5,008,462 (2019 - \$Nil). Total expenses related to COVID-19 incurred were at \$3,771,170 (2019 - \$Nil), of which \$2,632,794 is distributed to members. Although the disruption from the virus is expected to be temporary, given the dynamic nature of these circumstances, the duration of business disruption and the related financial impact cannot be reasonably estimated at this time. The Association's ability to continue to service its members is dependent on the continued ability to generate revenue and manage expenses.

Food Banks Alberta Association
Internally Restricted Net Assets

For the year ended December 31

Schedule 1

	Operating Reserve	Disaster Relief Reserve	Food Reserve	Egg Reserve	Capital Reserve	Rural Assistance Reserve	Transportation Reserve	Bulk Food Purchase Reserve	2020	2019
Balance, beginning of year	\$ 147,112	\$ 55,288	\$ 51,172	\$ 41,896	\$ 25,051	\$ -	\$ -	\$ -	\$ 320,519	\$ 221,009
Excess (deficiency) of revenue over expenses	-	145	152	(25,661)	8	-	-	-	\$ (25,356)	782
Interfund transfers	425,000	275,000	75,000	30,000	(7,893)	60,000	25,000	25,000	\$ 912,107	98,728
Balance, end of year	\$ 572,112	\$ 330,433	\$ 126,324	\$ 46,235	\$ 22,166	\$ 60,000	\$ 25,000	\$ 25,000	\$ 1,207,270	\$ 320,519

The accompanying notes are an integral part of these financial statements.

Food Banks Alberta Association
Externally Restricted Net Assets

Schedule 2

For the year ended December 31

	Assistance Reserve	Transportation Reserve	Bulk Food Purchase Reserve	2020	2019
Balance, beginning of year	\$ 19,318	\$ 60,622	\$ 29,824	\$ 109,764	\$ 123,316
Deficiency of revenue over expenses	(19,463)	(5,866)	(3,937)	\$ (29,266)	(25,695)
Interfund transfers	25,000	(50,000)	(25,000)	\$ (50,000)	12,143
Balance, end of year	\$ 24,855	\$ 4,756	\$ 887	\$ 30,498	\$ 109,764

The accompanying notes are an integral part of these financial statements.